

S.H.A.P.E.S.

Committee Meeting 02/11/2016

St Hilary's Primary School, 7pm

PRESENT: Maureen Reid (Head Teacher), Carly Sarwar (Chair), Claire C. Shackleton (Secretary), Joanne Lindsay (Treasurer), Julie Cannon, Donna Lynch, Gemma Crawford, Sharon O'Connor, Carol-Ann Conner, Janette Woods, Maureen Williams

APOLOGIES: Tracey Howarth, Jill Moore, Susan McManus

1. CHAIRPERSON WELCOME.

CS welcomes all S.H.A.P.E.S. Members.

Minutes from Meeting held on the 5th October 2016 were approved by all present members.

Christine Lennon, the Church Representative, has resigned from the Committee due to personal reasons. MR has contacted Father Chromy who will look into find a possible replacement.

There is an expectation for Committee members to attend the monthly Meetings. If people cannot attend an apology should be passed to the Committee prior to each meeting.

2. TREASURY REPORT.

JL confirmed the current account balance is £1,478.71, the figure includes £316 raised from Halloween tickets sales less various expenditure of £113.75.

3. HEAD TEACHER UPDATES.

MR was happy to confirm Ms Dollan and Miss Orr are now part of the permanent teaching staff. An additional teacher will be joining the team shortly. Also, Mrs McGhee remains absent and Mrs Currie is covering \p7 class in the meantime.

Sports: Great achievements from the Netball, Football and Athletics Teams who have shined at recent events. The Football and Netball teams have been winning all their games at a recent outing, whilst the P7 athletes have been awarded 3rd place at the very competitive Scottish Schools Association Relay.

MR reminded the committee that some after school clubs are charge £1 per session, these charges are essential to allow the clubs to run and kits to be bought.

A review of how the after school clubs are charged will be undertaken by MR in the next few weeks.

MR advised new kits are required for the football and netball teams.

Nike Day was a great success and children loved it. More events might be organised in the new term.

P7 pupils have been selected to represent the school at the New Swimming Programme launch where they will have the possibility of meeting an Olympic Swimmer. This will take place on the 1st December.

Enterprise Week: during w/c 14th November some of the pupils will be involved into enterprise/financial week. Representative from Bank of Scotland will be visiting the school to talk about money and budgeting.

Advent: P2 Advent Assembly will be taking place on the 28th November and parents are welcome to attend. Charity Fundraising activities will be taking place throughout the Advent Period.

Children will be very busy in the next few weeks and will be involved in a number of activities:

- Swimming Programme for P7 pupils
- Artsnet event on 27th November
- P7 pupil will be visiting the Scottish Parliament on the 7th December
- P6 pupils will visit the Library to take part on a Spy Quest event
- P5 pupils will receive a visit to discuss renewable energy
- P4, P5 and P6 students will be taking part on a travel workshop, to discuss various aspects off how travelling effects air quality, traffic, etc..
- All school will be involved with Google Expedition using an app to allow children to experience virtual reality journeys.
- On St Andrews Day pupils will attend assembly in the morning following by celebrations in the afternoon
- The Choir will be performing at the East Kilbride Hospice and in the Town Centre, P5 will be visiting the Library
- P1/P2/P3 will be practising for the Nativity Play on the 15th and 16th December.

School Improvement Plan: School has been registered for the Prime Minister Reading Challenge, MR will select possible authors that can visit the school ad meet the children.

Food Technology: funding is coming in thanks to the Food fro Thoughts initiative and MR is evaluating the possibility of one of the rooms to be utilised as a food technology area.

Readathon: the first purchases of dictionaries, thesaurus and novel studies have been made following September fundraising.

School Website: MR will be meeting the web developer to discuss how to go forward with the school website.

Media Guidance: guidelines have been sent to the Committee to review

Committee Meetings: MR has confirmed no provision of childcare can be given for these meetings.

Christmas Fayre: MR has obtained 3 prizes to add to this year Christmas Fayre raffle.

4.COMMUNICATION.

Members of the Committee have been speaking to parents and carers during Parents Evening.

We asked parents/cares if they would be interested to a possible S.H.A.P.E.S Facebook page and explained this will not be part of the School. We had a positive feedback as some people are not able to access attachments if they can only read emails on their phones.

Some parents commented that some communications seems to have been missed.

5.Events

Halloween: the Halloween party has taken place on the 31st October and MR Thanked all people that helped with the event.

A miscommunication meant there weren't enough volunteers to help with the event which won't be repeated for the Christmas Fayre.

Christmas.

The Christmas Fayre is approaching fast and some volunteers have been meeting last week to organise the event.

The number of volunteers for the Fayre has not been confirmed as more slips still to be collected. CS will devise and distribute a rota when all slips are returned.

Entry fee has been confirmed to be £1 for adults and free for children.

JM has spent some time contacting sponsors and gathering prizes.

It was voted that the raffle will include a hamper worth £100; all members attending the meeting plus JM and TH approved the expenditure.

Raffle strips will be sent home in the next few weeks.

MR will look at possible Christmas decorations available in storage.

6.Open Day.

MR liked the proposed idea to have a School Open Day, although it won't be possible to have something organised before the enrolment window in January, it will be something to be considered for next year.

7.AOB.

MR confirmed chasing the cleaning of the leaves around the school.

The issue with cars and traffic the school gates is currently been monitored.

Next meeting will be on Wednesday 30th November 2016 at 7pm.