

Minutes of SHAPES AGM 7th September 2016

Present:

Mrs Reid, Mr Blair, Carly Sarwar, Donna Lynch, Johanna Fallen, John Greenshields, Alexis Greenshields, Joanne Lindsay, Gemma Crawford, Maureen Williams, Jill Moore, Melanie Sharp, Yvonne Roberts, John Paul Conner, Tracey Howarth, Louise Gibb, Claire Shackleton, Elaine Gaughan, Charles Chin, Sharon O'Conner, Mary Tulley, Sarah Holman.

Apologies:

Gayle McCrane, Lorraine McGinty, Debbie McCoy, Liesa Carey, Francisca Cheshire, Linda Mulvey, Lorna Boyle, Julie Cannon, Susan McManus, Joyce Ramsey, Cecilia Muldoon, Dawn McLaren, Lynne Bannister, Fiona Dickson, Christine Lennon.

- 1) Welcome from Carly Sarwar.
- 2) Treasurer John Paul Conner shared Audited Treasurers Report - Closing Balance £1240.56 .
- 3) Mrs Reid reminded us that every parent, when their child joins St Hilarys, automatically become a member of the parent forum. The PTA is the voice of this forum. There is a big part involving fundraising, but mostly the PTA is the voice of the parent forum.
- 4). Mrs Reid shared the SHAPES constitution and asked if it was agreed or if amendments needed to be made. Carly proposed an amendment that we change the document to the current practice of having 3 approved signatories and since we require 2 for cheques, this practice makes the logistics of obtaining signatures easier.
- 5). Mrs Reid shared the 2016 / 2017 School Improvement Plan which all parents will receive a copy. Mrs Reid also shared the Improvement Plan for pupils.

The main priorities are:

- a) Self Evaluation.
- b) Raise attainment in literacy and numeracy and
- c) Ensure effective monitoring

6). Committee Changes

Carly Sawar was nominate by Maureen Williams and seconded by Sharon O'Conner to remain as Chair Person.

Susan McManus stepped down as Secretary to take new role of Vice Chair Person. Nominated by Joanne Lindsay and Seconded by Sharon O'Conner.

Claire Shackleton was nominated by Carly Sawar and seconded by Joanne Lindsay to be Secretary.

John Paul Conner stepped down as Treasurer.

Joanne Lindsay was nominated by Donna Lynch and seconded by Sharon O'Conner to be Treasurer.

Cecilia Muldoon and Joyce Ramsey resigned from committee.

Julie Cannon and Sharon O'Conner will remain on committee, nominated by Johanna Fallen and seconded by Donna Lynch.

Christine - Church Rep.

Marie Haldane still to confirm if wishes to continue on committee.

New members

Tracy Howarth - nominated by Sharon O'Conner and seconded by Johanna Fallen.

Donna Lynch, Jill Moore and Gemma Crawford nominated by Carly Sawar and seconded by Sharon O'Conner.

Sarah Holman and Carol Ann O'Conner nominated by John Paul Conner and seconded by Tracy Howarth.

13 possibly 14 committee members. Constitution states 12.

Final names to be confirmed. This can happen at next meeting.

7) The 3 new signatories are Carol-Ann Connor, Donna Lynch and Joanne Lindsay.

8) School Updates Mrs Reid and Mr Blair.

The school will introduce the Big Writing programme, details on website and there will be a parents information evening. As a priority is to improve attainment in literacy the school will also promote and develop reading. The aim is for every child to enjoy reading. A child will do well if they are a good reader.

Mrs Reid wants to start utilising the St Leonards library as it is on our door step.

As mentioned in newsletter there will be a fundraising reading activity taking place over September weekend.

Breakfast Club remains huge success, averaging 25 kids in attendance daily. Thank you to all parent volunteers and staff who help sustain this club.

Roald Dahl day 13th Sept.

Forrest Schools for P6.

There is a current recruitment at the moment for an additional class teacher for the school. Mrs Reid hopes to free up Mr Blair to develop all kids. Ensure those who need extra help get it and to push kids who are more capable so there are no glass ceilings.

Athletics after club is over subscribed as the coach cannot take 40 kids, require a volunteer on a Wednesday between 3 and 4pm.

Golden Time is a promoting positive behaviour strategy. Children can earn time for a Master class ensuring their reward is purposeful has been another success.

The afterschool clubs are scheduled to run all year. The dance afterschool club due to unforeseen circumstances was offered at short notice and a poor take up, hopefully will be taken up by more.

The school is also looking into offering bikeability level 1/2 for older classes.

9) Carly shared that there will be another Ragbag collection in October to raise funds.

10). It was agreed at the meeting that during school on 31st October there will be a Halloween Parade. The Halloween disco will take place at 3pm on 31st October (since kids in costume) for all classes. This will allow kids to go home for dinner and trick or treating afterwards. There will be no hall let cost this way. Volunteers for disco - Donna Lynch, Joanne Lindsay, Sharon O'Conner, Louise Gibb, Tracy Howarth and Mary Tulley.

11) Carly confirmed that the Christmas Fayre will be on 3rd December and looking for a sub committee to organise. Volunteers so far - Carly Sarwar, Maureen Williams, Sharon O'Conner, Jill Moore, Yvonne Roberts, Sarah Holman, Louise Gibb, Donna Lynch, Alexis Greenshields, Melanie Sharp, Jill Moore. Looking for more volunteers.

12) AOB

It was raised again that some people dropping off kids at the high school are using the entrance at our school gates as a turning circle. Mrs Reid will action this along with contacting the council with regards to trying to get on to High Common road at home time with cars parked opposite entrance making the road perpendicular to High Common Road one lane.

13). Date of next meeting Wednesday 5th October at 7pm.