**MINUTES**

**SHAPES MEETING 4TH MAY 2016 7PM**

**ATTENDANCE**

Maureen Reid (Head Teacher), Carly Sarwar (Chair), Sharon O’Connor, Joyce Ramsay (minutes), Joanne Lindsay, Julie Cannon, Tracey Howarth, Christina Lennon, (Church Representative), John P Connor

**APOLOGIES**

Susan McManus (Secretary), Marie Haldane, Cecilia Muldoon

**CHAIR UPDATE** Both Carly and Susan are in the process of updating email addresses for SHAPES account. Letters have also been sent to parents asking them to confirm or update email addresses. Carly also confirmed the Rag Bag was to go ahead on 23rd May 2016.

**TREASURERS UPDATE** John Paul confirmed there was a total of £909.65 in SHAPES account. The total amount collected from the dress down day on Friday 29th April was £156.00 making a total of £1065.65. It was also confirmed that SHAPES would fund the P7 leavers event in full, total of which is £243.00 and would also purchase school ties for all P7 leavers.

**HEAD TEACHERS UPDATE Please see attached results from recent SWAT Analysis sent out to parents.**

MR advised Rag Bag will deliver a textile bin to be situated within school grounds behind school gates at front. SHAPES will revive 40p per bag donated.

The first week at Breakfast Club was a success, 20% of children attended, Mrs Wildman has been helping out and Mrs Herd is also available to help.

MR advised she is in the process of converting space in the nursery into a sensory room and library. Both nursery and school children will be able to utilise this room when reading books from the library.

MR has ordered book bags for all P1 starters. MR also advised report cards should be ready to be issued in June. Results from recent uniform consultation are 84%in favour of black. MR has asked uniform supplier to send in samples which will be available to view on parents night.

MR has had numerous entries for the new school motto. She will collate all entries and arrange a meeting with staff, school captains, members of SHAPES and church representative to decide on winning entry.

MR has asked if parents and members of SHAPES would be willing to approach their local councillors in order to ascertain if there is any extra funding available in the community for the school. Also if any parents have any connection to local businesses who they could approach for potential donations to the school to help raise funds.

MR has asked if SHAPES could hand out questionnaires to parents to try and collate details of any willing parent volunteers to help out with school events.

MR also advised the current school prayer to be revised in order to be potentially made shorter for the children to learn especially for P1’s.

**UPCOMING EVENTS** MR advised there will be an internet safety training week for parents commencing 13th June run by The Respect Me charity organisation. Training will require at least 15 people to go ahead and will be held in the ICT suite. If successful MR will loom at holding an evening session for parents.

There will be 30 children making their first holy communion on Saturday 21st May in St Vincent’s chapel this year. MR to meet with photographer to discuss where in chapel to set up for photographs. Conformation for P6/7 will also be held on 8th June in Our Lady of Lourdes chapel.

Health Week will commence 13th June. Motherwell Football Club have agreed to come along this week and also Nuffield Health, who have agreed to send fitness staff along on sport day Wednesday 15th June to do some simple exercises with both children and parents, they will also have a fitness stand.

SHAPES have also agreed to potential coffee morning and school book swap to raise funds for school before school term ends. Details of dates for these to be confirmed.

MR is currently looking into a buddy bench, this would be a seat in the playground where children could go if they felt in any way lonely or vulnerable. Older children would be assigned as a buddy who would try and help.

**ANY OTHER BUSINESS** MR discussed the possibility school flags being made up that the children could use at sports events etc. Tracey Howarth agreed to look into potential cost of this.

MR had looked into the possibility of texting parents to keep them up to date with school events etc. This is looking like a very costly way of communication which could not be used on a regular basis.

MR advised SHAPES meeting room was being tidied on the in service day 5th May.

MR also discussed 4th edition of how good is our school, this involves self evaluation tools and quality indicators. MR has asked SHAPES members to contribute to this process and will be focused on in new term

Carly Sarwar (chair) discussed more focus within the school on mental health. MR advised she had applied to the Innovation Fund for a grant, the application was based on health and wellbeing. The focus of this would be to work with children, staff and parents on early intervention for mental health.

**DATE OF NEXT SHAPES MEETING** 1ST JUNE 2016